

## AUTHORIZATION FOR RELEASE OF TRANSCRIPTS

I \_\_\_\_\_ request that Pine View School send my academic transcript, teacher and counselor recommendations and other pertinent school records to the following colleges and/or universities. I understand that the first **five** transcript requests are **free**; that a charge of **\$2.00** will be collected for each additional request. Indicate **EA** if you are applying *Early Action*, **ED** *Early Decision* or **ROLL** *Rolling* or **RD** *Regular Decision* for the corresponding college/university. **Note:** *Requests made after the dates below must be discussed with guidance and may NOT receive priority or preferential support.*

EARLY ACTION OR EARLY DECISION REQUESTS DUE ON OR BEFORE OCTOBER 4th

REGULAR DECISION OR ROLLING DECISION REQUESTS DUE ON OR BEFORE DECEMBER 2nd

|          | EA/ED/<br>Roll/RD | Application<br>Deadline | Entered in<br>Schoolinks (Y/N) |
|----------|-------------------|-------------------------|--------------------------------|
| 1 _____  | _____             | _____                   | _____                          |
| 2 _____  | _____             | _____                   | _____                          |
| 3 _____  | _____             | _____                   | _____                          |
| 4 _____  | _____             | _____                   | _____                          |
| 5 _____  | _____             | _____                   | _____                          |
| 6 _____  | _____             | _____                   | _____                          |
| 7 _____  | _____             | _____                   | _____                          |
| 8 _____  | _____             | _____                   | _____                          |
| 9 _____  | _____             | _____                   | _____                          |
| 10 _____ | _____             | _____                   | _____                          |

Adult Student/Parent/Legal Guardian rights under Florida State Board of Education Rule 6A 1.955

- Right to Access (a copy of records may be obtained at cost of reproduction)
- Right to Privacy (Right to waive access to confidential letters and statements)
- Right to Challenge (Right to challenge the contents of records provided through a hearing)
- Right to Notification (Right to know that records are being transferred)

Information will NOT be disclosed to any other party except school officials with a legitimate educational interest without prior written consent of Adult Student/Parent/Legal Guardian.

I have been informed of and understand my rights regarding the release and transfer of these records.

Adult Student Signature (18 or older) \_\_\_\_\_ Date \_\_\_\_\_

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only / Date Received \_\_\_\_\_

