***Student Information Request/Teacher Letter of Recommendation***

College Admissions representatives want specific examples of your strengths as an academic learner and school citizen. Completing this form and sharing it with your teachers will help them to prepare an effective and strong letter of recommendation on your behalf.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course(s)/Level/Grade: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Background Information**

1. Why did you select me to write your letter of recommendation?

2. Which lesson(s) in my class especially intrigued you? Of which class project(s) are you most proud?

3. How would you describe yourself as a learner in my class? How do/did you contribute to the learning in my classroom? Please provide any specific examples.

4. Briefly discuss how any outside or extracurricular activities you have participated in align with your academic interests?

**College Plans/Aspirations**

1. To which colleges are you applying (please list)? Which colleges require my recommendation?

2. What is the earliest application deadline for which you need my letter? (Include school and date)

3. Which major(s) do you intend to pursue in college, and why?

4. What are you plans for the future? What would be your ideal job, or post-academic outcome(s). What might you want to do after college?

**Personal Profile**

1. What are three words or phrases you would use to describe yourself?

2. Do you have an approach to life or life philosophy? If so, what is it?

3. Do you believe your academic record (transcript information and test scores) provide an accurate representation of you as a student? Why or why not? (This is an opportunity for you to discuss any circumstances in your life that have had a significant impact on you and/or your academics)